

OTTAWA HYDRO Moving in or out:

- We recommend 30 days notice, Hydro requires at least 10 days notification. This will only take 5 minutes to complete.
- An **Account Set-up Charge** of \$30.00 (plus HST) will be applied to your first bill. It covers the cost of opening a new account, and amending records.
- **Online:** <http://www.hydroottawa.com/>, press on the Moving box at the bottom of the page. Residential Customers – Moving in or out complete the moving form. Set up an appointment to have your last day meter read. Provide new mailing address, email and contact number.
- **By Telephone:** 613 738-6400 Customer Contact Centre hours are 8:00 a.m. to 8:00 p.m. Monday to Friday (excluding statutory holidays)

ENBRIDGE GAS Moving in or out:

- We recommend 30 days notice, Enbridge requires at least 48 hours notification. This will only take a few minutes to complete. Make sure you make arrangement for last meter reading. If you are a **Renter:** You must provide the name and telephone of your landlord
If you are a **Purchaser:** You must provide the name and telephone of your lawyer
- **Online:** For Home – Start, Stop or move Service, stop gas service or First- Time Customer to set-up an account, \$25.00 one time service fee.
- **By Telephone:** 1-866-362-7434 for both moving out or new accounts

OTTAWA WATER & SEWER:

- We recommend 30 days notice, City of Ottawa requires 1 full week requires at least 48 hours notification. This will only take a few minutes to complete. Make sure you make arrangement for last meter reading. New account fee \$64.00.
- Provide new mailing address, email and contact number
- If you are a **Renter:** You must provide the name and telephone of your landlord
- If you are a **Purchaser:** You must provide the name and telephone of your lawyer
- **By Telephone:** 613-580-2444
- Email info or lease after you have contact them www.Ottawa.ca
Email at: [www. revenue@ottawa.ca](mailto:revenue@ottawa.ca) fax: 613-580-2457